



**NCI – CALGARY APPLICATION  
INFORMATION**  
**Mission: “To Develop World Class Coaches”**

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**CRITERIA FOR ACCEPTANCE**

- ⇒ Commitment to a career in coaching
- ⇒ Three or more years experience coaching a training group of athletes in a year-round program (training group to be at a provincial or higher level of competition)
- ⇒ Full 3M NCCP Level 3 certification or equivalent
- ⇒ University undergraduate degree in Physical Education or Kinesiology is preferred however equivalent coaching related training, education and/or experience will be considered in lieu
- ⇒ A letter of endorsement from your national sport federation

**APPLICATION PROCEDURE**

**Please provide the following information:**

1. A one-page letter of intent outlining why you want to attend the NCI and what your future coaching plans or goals are in sport.
2. A resume of coaching experience and achievements, including the age, level and events of the athletes you have coached, and their highest competitive achievements. Indicate if you have any head-coaching experience.
3. A copy of your 3MNCCP transcript showing full certification at Level 3 or equivalent.
4. A copy of your academic transcript or describe your equivalent training, education and/or experience that helped prepare you as an advanced coach.
5. A letter of endorsement from your national sport federation indicating their approval of you as a 3M NCCP Level 4 candidate.
6. Two or more letters of reference related to your coaching experience.

**FOR FURTHER INFORMATION, PLEASE CONTACT THE NCI DIRECTLY  
AT THE ADDRESS BELOW**

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